

DOCUMENTATION REQUIREMENTS

- a. Transcripts
- b. Diploma
- c. Passport (for RN and dependents)
- d. Birth Certificate (for RN and dependents)
- e. Marriage Certificate
- f. Resume with job description, duties, title, dates of employment, education, name and address of school, dates attended, degree/certificate received, permanent mailing address, primary and secondary phone numbers, e-mail address and next of kin's phone number
- g. Two letters of reference with job duties, title and dates of employment
- h. Foreign nursing license – must be unencumbered and current
- i. **CGFNS** Certificate (Passing **TOEFL** result now required to receive **CGFNS** Certificate) and/or ...
- j. U.S. Nursing License from the State of Intended Employment, obtained by passing the **NCLEX** exam. With a few exceptions, most U.S. State Boards of Nursing require both the **CGFNS** and **NCLEX**.